



EMPLOYMENT APPLICATION

An Equal Opportunity Employer

IG Incorporated is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Applicants requiring reasonable accommodation in the application and/or interview process should notify a representative of the organization.

Personal Information

Name: _____ SS# _____

Address: _____ City _____ State: _____ Zip: _____

Phone No. (____) _____ Alternate No. (____) _____

General Information:

Are you legally authorized to work in the United States? ___YES ___NO

Are you below the age of 18? ___YES ___NO

Do you know of any reason why you cannot perform the essential functions of the job for which you are applying with or without reasonable accommodation? ___YES ___NO if yes, please explain: _____

Are you willing to undergo a pre-employment screening? ___YES ___NO

Have you ever been convicted of a criminal offense? ___YES ___NO If yes, Date _____,

Place: _____ Nature: _____

(An affirmative answer will not automatically disqualify you from being considered as a candidate for employment.)

Have you previously applied for employment here? ___YES ___NO if yes, when: _____

Have you previously been employed by this company? ___YES ___NO if yes, when:

Were you in the U.S. Armed Forces? ___YES ___NO if yes, what branch:

Dates of duty: _____ to _____.

Education:

High
School: _____ Address: _____ Diploma: _____

Trade
School: _____ Address: _____ Diploma: _____

College : _____ Address: _____ Yrs: _____ Degree: _____

Employment History:

Employer: _____ Address: _____

Start Date: _____ Finish Date: _____ Reason for
leaving: _____

Employer: _____ Address: _____

Start Date: _____ Finish Date: _____ Reason for
leaving: _____

Employer: _____ Address: _____

Start Date: _____ Finish Date: _____ Reason for
leaving: _____

Special Skills/
Certifications:

References: (Not employees or relatives)

Name: _____ Business: _____ Phone
Number: _____

Name: _____ Business: _____ Phone
Number: _____

Name: _____ Business: _____ Phone
Number: _____

Agreement:

I hereby affirm that all the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I also agree that falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I understand that my employment can be terminated, with or without cause, at any time at the discretion of either the company or myself. I understand no management official other than the President of the company has any authority to enter into any agreement contrary to the foregoing or make any oral assurance of promise of continued employment.

I authorize persons, schools, my current employer (if applicable) and previous employers and organizations named in this application (and accompanying resume, if any) to provide any relevant information that may be required to arrive at an employment decision.

Signature

Date